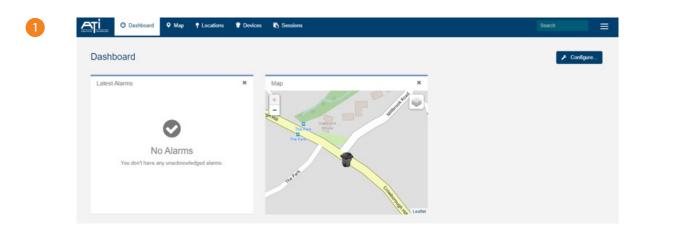


NephNet Web Portal User Guide. Creating Device Locations.

Any user can add or change locations for devices that they have permission to access.

Locations are the places that devices are put to take readings. All devices can be assigned to locations in a single group on the main locations screen. If many devices are used then it can be convenient to create folders and sub-folders to group devices together in meaningful ways. Devices are then added to these folders and sub-folders.



Signing in as an Administrator brings you straight to the Customer Dashboard.

Locations		+
Location	Device	Opti
North Region		2
South Region		2
O Chillies	O Allocate	🌲 Alarms 🔝 Data 🛛 Insights 🧭
O New Folder Here		

Click **Locations** to reveal the locations screen.



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Locations	Parent Folder	This folder will be a top-level folder.		+ Add
Location	Des Name	Name		Options
North Region	Contact Name	Contact Name		Gr Edi
South Region	Contact Number	Contact Number		C# Edi
O Chillies			🌲 Alarms 🔟 Data 🖇	Insights 🕑 Edi
O New Folder Here	• You can configure p	ermissions for this folder after it is created. Save Cancel		

Here you can see that there are 2 folders (North Region and South Region) which have already been created by clicking **New Folder Here** at the base of the locations list. Clicking **New Folder Here** opens the dialog box.

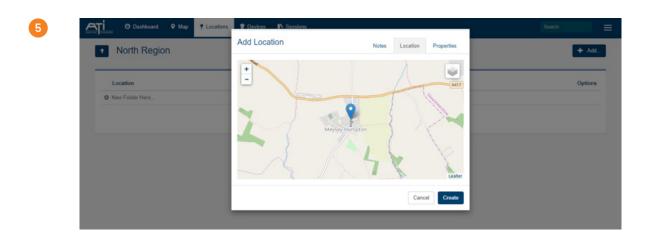
	Add Location	Notes Location Properties	
North Region	Name		+ Add
Location		The name of the location.	Options
O New Folder Here	Address		
		Q. Find Address	
		Cancel Create	

At this level creating a new folder makes another top level folder. Clicking into an existing folder and the creating a new one makes a sub-folder. Each folder and sub-folder requires a folder name and the name and contact number for the person assuming 'ownership' of the devices to be placed in it. Click **Save** to complete the process.

To actually create location where a device is to be installed go to the folder or sub-folder that you need and click **Add** near top left.



NephNet Web Portal User Guide.



In the example previously (4) we have clicked folder North Region and then clicked **Add** to open the dialog box. Enter the location name which can be anything memorable, e.g. Down Road, hydrant. Entering the address or postcode and clicking **Find Address** will take you to the map with a pointer. Here you can zoom in and place the pointer in the precise monitoring position.

<u>⇒</u> Ti	O Dashboard ♀ Ma	ep 📍 Locations	🕈 Devices 🖪 S	essions			Search	
+	North Region						I	+ Ad
_	Location		Device					Option
0	Down Road hydrant		O Allocate		Alarms	🗠 Data	2 Insights	G Ed
0	New Folder Here							

Click **Create** and you will be returned to the folder view with the new location added.



NephNet Web Portal User Guide.

North Region	llocate Unit t	o Location	+ Add
Location		locate a device to this location:	Options
 Down Road hydrant 	 Any data hydrant. 	logged by the device from now on will be logged against Down Road	🜲 Alarms 🔟 Data 🖓 Insights 🗭 Edi
New Folder Here	Unit	Select an Option The unit to allocate to this location.	
	Installation Date	Now Past When did logging at Down Road hydrant commence?	
		Cancel Allocate	

Now you have location you can allocate a device to this location so that the recorded data will be associated with this location. To do this click **Allocate** which will open a dialog box.

- Ti	Dashboard • Map	9 Locations 🕈 Devices 🚯 Sessions	Search
1	North Region		+ Add
_	Location	Device	Options
•	Down Road hydrant	351579056087180 Creationate	🌲 Alarms 🗠 Data 🖓 Insights 🗭 Edit
0	New Folder Here		

Clicking **Select an Option** will display the IMEI numbers for available devices from which to choose the appropriate unit. If the device has already been installed you can click **Past** to define the date and time of installation. Click **Allocate** and you will be returned to the folder screen with the device now associated with the Location.

ATi UK is a leading provider of engineered, analytical sensor monitoring solutions to the water and gas industry. Our pioneering and industry leading range of Network Monitors, Water Quality Monitors and Gas Detectors provide innovative solutions for the most demanding of applications.



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